

Alaska Geological Society - Minutes from the December 2019 Board Meeting

Date: December 17, 2019

Secretary: Heather Beat

Present: Steve Carhart

Andy Dewhurst

Sue Karl

Kirk Sherwood

Corey Ramstad

Monty Maybry

Jen Crews

1. Andy called meeting to order, Jen approved minutes
2. Treasurers report: Steve submitted budget. Corey went over budget.

Total income

- Membership is higher than budget due to increase of lifetime memberships. Decided to use average of last two years membership income for new budget.
- Need to start asking for donations toward general and scholarship fund. Jen thinks that \$2500 is an appropriate amount for the scholarship budget.
- Probably need to reduce the tech conference income to \$1600. Expenditures need to be around \$2200.
- Steve is going to send out an e-mail to the board that will eventually go out to advertisers, \$50/year to advertise. Will start discussion via e-mail to see how much to charge.
- Monty wants to charge \$100/year for full page, \$50 for half page, seconded by Steve. Confirmed.
- Jen proposes annual advertising for website \$500/year this will include advertising in the newsletter. Half or full page. Andy seconds. Confirmed.
- **Steve will send a letter about the technical conference. ACTION ITEM**
- \$1000 budget for income of newsletter advertising.
- Jen will draft letter to advertisers, Andy will edit, Heather volunteered to help with this.
- Monthly Moose's Tooth drawing needs to be an expense.
- PSAAPG removed from budget.

Expenditures

- Technical conference should be \$2200.
- Want to keep speaker fees and speaker expenses. Call this speaker fees and expenses as one-line item for \$1000.
- Scholarships may need to be adjusted, can do this on the fly.
- Decided to leave education-student programs as an unfunded line item. However, we need someone with the connection to start this back up.
- PayPal and Square fees these are listed as 0 but are not. May need to estimate number, like \$50?
- Insurance jumped from \$1400 to \$2100. Need to call insurance company to see why it jumped. Decided to keep budget at \$1500.

- may want to bump down publication printing and reproduction to \$200. or keep \$350.
- merge PayPal and Square
- lunch expenses good idea to put in \$200 for misc. coffee fees.
- Need to add: Speaker plaques, Bovey trophies, an additional \$50 would be \$740. can subtract out bases for around \$600. We will budget \$600.
- Need to add Microsoft package on computer and WebEx \$250, may get knocked down
- Does \$500 for website maintenance and fees cover the web URL? Need to look into this. Larry Smith may have paid this.

Vote on budget will be done via e-mail

3. ACTION ITEM: EVERYONE NEEDS TO COME UP WITH AN ITEM TO BRING IN INCOME

4. January 23rd talk, need to advertise in paper. Removed April luncheon date due to the technical conference. Jen Aschoff for potential February talk.

5. Permafrost tunnel field trip for technical conference in April. Friday night dinner with introduction. UAF discussion UAA discussion. Agenda is still in the works.

6. Steve will draft email of sponsorship for the conference. Will send it to everyone and then everyone can forward it out.

- Jen will e-mail an existing sponsorship e-mail and will send to Steve and Heather.

6. Website is tabled, no discussion needed.

7. Motion to adjourn at 12:57.

Respectfully submitted by Heather Beat December 19, 2019.